App. F. IX-4

Previous References. 1945-46 (G.R.)

File No. 32-45
Serial Nos. 14, 16

Later References.

PRESERVED

GENERAL AND REVENUE SECRETARIAT

Serial Nos. Jud

Part B for Sept 1946

SUBJECT

Appointment of D S. Sanathoji Rao attender Shimoga circle office as a clerk in P.W.D against a promotional vacancy in class II

P.W. 1572-4 6.9.46

To

The Chief Engineer for Irrigation
The ~~Chief Engineer~~ Comptroller for I
The P.S.C

Sanctions it

6380

Public Works Secretariat | File No. | of 194 | [App. F. III-2

Serial No.

Letter No. 8492-93/E dated 10.6.1946. from the Chief Engineer for Irrigation.

Requests sanction to the exemption of D.S. Sankoji Rao, Attender, Office of the Superintending Engineer, Shimoga Circle, from the operation of the C.R.B. Rules for being absorbed as a clerk.

D.S. Sankoji Rao is a Maharatta Kshatriya by caste and is reported to have completed the V[th] Form Course and is 36 years of age. He is at present employed as Attender in the Office of the Superintending Engineer, Shimoga Circle on Rs 21/- and is stated to have put in a Continuous Service of more than ten years. It is also stated that D.S. Sankoji Rao has acted as clerk in leave vacancies for an aggregate period of over 3 years 8 months and has gained sufficient experience in office work and that his work is satisfactory. The Chief Engineer recommends that in view of the dearth of qualified non-Brahmin candidates for clerical posts, D.S. Sankoji Rao may be exempted from the operation of the C.R.B. Rules and absorbed as a clerk in Class II against a promotional vacancy as there are no Class III clerical posts in the Department.

On former occasions, the

NOTE—Contn. Sheet.

File No. 6330 P.W. of 194 | Public Works Secretariat

Serial No.

Marginally noted attenders have been granted exemptions from the operation of the C.R.B. Rules and the files connected with the exemption of the last three are put up. As the present case is similar to that of M.C. Belliah, R. Venugopal and H.K. Narasimhaiah, D.S. Santhoji Rao may perhaps be granted exemption and absorbed as a clerk in a Class II vacancy in the Dept. with the Sanction of Govt. Concurrence of the Public Service Commissioner is required in the first instance. May be granted exemption

8/7 (sey P.W) 6/7/47

10/7/47

D.S.C. Fair draft issued KW 13.2.46 8/7/47

SECRETARY TO GOVERNMENT Date 9/8 P.W. E.M. ELECTL & RYS.

W.O. No. 8/46 pm dated 7-8-1946

Returned with compliments:

In view of the dearth of qualified Backward community candidates, the proposal to exempt D.S. Santhoji Rao from the operation of the recruitment rules so as to enable his absorption as a clerk in class II series in the department in connection with a promotional vacancy may be approved.

B.S. Muthaswamy

PUBLIC SERVICE COMMISSIONER

1. K. Suryanarayanaiah
2. R. Ramadasaiah
3. G.N. Rangaswamy
4. R. Venugopal
5. M.C. Bellaiah
6. H.K. Narasimhaiah

RECEIVED IN THE PUBLIC SERVICE COMMISSION'S OFFICE 26 JUL 1946 BANGALORE.

W.O. 8/46 pm

D.S. Santhoji Rao, Attender

Public Works Secretariat | 6330 P.W. File No. of 194 . | [App. F. III-2

Serial No.

C.E.I. requests sanction to the exemption of D.S. Santhoji rao, Attender, office of the S.E. shimoga circle from the operation of the C.R.B Rules, for being absorbed as a clerk in a promotional vacancy, in view of the dearth of qualified B.C candidates. The P.S.C. were consulted and has agreed to the proposal as above.

The proposal may be sanctioned

Min P.W.) KW 8/46 18/8

18/8

KW/148/46.

18/8

Submitted with draft.

18/8 (18.8.46. Secy) 22/8

1018/1946

Issue

KW/26/46 8

Issued. No PW 1572-4/Est 32-45-16 dated 6.9.1946.

OFFICE OF THE MINISTER FOR PUBLIC WORKS
10 AUG 1946
No. 1217

NOTE--Contn. Sheet.

File No. of 194

Public Works Secretariat

Serial No.

Gvt 32-45-14

C. F. No. 45] **GOVERNMENT OF MYSORE**

Tele gram / phone

No. 8492-93/E
Encls. Telegram 11-9-46

OFFICE OF
the Chief Engineer for Irrigation
in Mysore, Bangalore,
Date 10-6-1946

To

The Secretary to Government,
Public Works Department,
Bangalore.

SECRETARY TO GOVERNMENT PUBLIC WORKS, ELECTL. & MYS. Date 11/6 Sig. 10/6

P. W. SECRETARIAT 6330 Date 11/6/46

Re:- D. S. Santhoji Rao, Attender, Shimoga Circle Office.

I have the honour to forward herewith the application of D. S. Santhoji Rao, Attender, Shimoga Circle Office, praying for exemption from the operation of C. R. B. Rules for being appointed as a clerk in the Department, and to state as follows:-

2. D. S. Santhoji Rao entered service in the Public Works Department on 24-4-1936 as an Attender on Rs. 21/- and has put in a continuous service of more than 10 years. During this period, he has several times acted as clerk in leave vacancies for an aggregate period of over 3 years and 8 months and he has gained sufficient experience in office work. - Santhoji Rao has completed V Form course and is 36 years of age. He belongs to Maharatta Community.

3. The Superintending Engineer, while forwarding the application of the Attender has stated that the work of the applicant as a clerk has been satisfactory and that exemption may be granted.

4. Under similar circumstances several Attenders of the Department were given exemption from C. R. B Rules, the latest parallel case being that of M. C. Bettiah, Vide Government Order No. P. W. 184-86 dated 9-7-1945.

5. In consideration of the precedents, long services and good report of his work, and the dearth for qualified non-brahmin candidates, I request that sanction of Government may kindly be obtained and communicated exempting D. S. Santhoji Rao from the operation of C. R. B. Rules to enable his absorption as a clerk under Class II against a promotional vacancy. There are no class III clerical posts in this Department.

6. The Service Register of the Attender is enclosed herewith for reference and return.

I have the honour to be,
Sir,
Your most obedient servant,

CHIEF ENGINEER FOR IRRIGATION.

the Clerk of Legislative Journals for a similar

in Washington, District of Columbia,

[illegible]

The Governor to Virginia Department of Agriculture

Richmond, Virginia

Dear Sir:

I have received notification of Governor Linwood Holton's appointment for a term beginning July 1, 1972 and ending June 30, 1976.

I have the honor to request that you please administer the oath of office to me.

Respectfully yours,

[illegible]

Notary Public

My commission expires: [illegible]

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1. Type the following letter, single-spaced, on plain paper. Use the current date.

Mr. Jules Bernstein
Bernstein Brothers Department Store
1200 Main Street
Richmond, Virginia 23219

Dear Mr. Bernstein:

Thank you for your letter of March 15 requesting information about employment opportunities for college graduates in your store.

I am pleased to inform you that we have several openings for college graduates who are interested in management training. Our training program lasts for one year, and upon successful completion of the program, trainees are placed in permanent positions.

If you would like to apply for one of these positions, please call me at 643-7200 to arrange an interview.

Sincerely yours,

Personnel Director

2. Type the following letter, single-spaced, on plain paper. Use the current date.

Mrs. Elizabeth Hartwell
Hartwell Manufacturing Company
2500 Industrial Parkway
Richmond, Virginia 23230

Dear Mrs. Hartwell:

Thank you for your letter of March 15 requesting information about employment opportunities for college graduates in your store.

I am pleased to inform you that we have several openings for college graduates who are interested in management training. Our training program lasts for one year, and upon successful completion of the program, trainees are placed in permanent positions.

If you would like to apply for one of these positions, please call me at 643-7200 to arrange an interview.

Sincerely yours,

Personnel Director

3. Type the following letter, single-spaced, on plain paper. Use the current date.

Mr. Jules Bernstein, Bernstein Brothers Department Store, 1200 Main Street, Richmond, Virginia 23219

Dear Mr. Bernstein:

Thank you for your letter of March 15 requesting information about employment opportunities for college graduates in your store.

I am pleased to inform you that we have several openings for college graduates who are interested in management training. Our training program lasts for one year, and upon successful completion of the program, trainees are placed in permanent positions.

If you would like to apply for one of these positions, please call me at 643-7200 to arrange an interview.

Sincerely yours,

Personnel Director

4. Type a simple letter from a customer to a store, asking for information about an item you saw advertised in the store's newspaper ad. Use your own name and address.

5. Type a complaint letter to the manufacturer of a product you have purchased and found unsatisfactory. Use your own name and address.

6. Type a letter to the Internal Revenue Service requesting information about how to file your income tax return. Use your own name and address.

To

The Superintending Engineer,

Shimoga Circle, Shimoga.

Respected Sir,

I beg to ~~bring~~ submit the following few lines for your kind and sympathetic consideration.

2. I was appointed as an Atterder on R 21/- (24-4-1936) in April 1936. For the last ten years I have been working in this fixed pay of R. 21/- with no chances of improving my prospects in future.

3. As regards my qualifications I have completed 5th form course and I have gained sufficient experience in the routine office work during these ten years.

4. Government in their order No. E 5705-86-R&P&S-37-45-4. dated 16th March 1946 have directed that officials in the menial service such as Attenders etc., may be promoted as clerks in the III class vacancies. As there are no III class vacancies in the Public Works Department I request that I may kindly be promoted as a clerk in the Department in any one of the existing clerks vacancies of II class.

5. This concession has been shown to several Attenders of this Department in the case of Messrs. Azimmuddin, Ramadasaiah and - - Venugopal and they are now working in the Department as clerks even in higher grades, of R 30-3-45 and 30-4-70.

6. During the last ten years I have acted as a clerk for the terms noted in the margin which amounts to nearly three years and ~~el~~ Seven months and ~~16~~ 24 days.

10-3-1938	to 15-10-1939.	1-7-5
1-11-1939	to 17-11-1939	0-0-17
4-12-1939	to 23-12-1939	0-0-20
20-8-1940	to 4-12-1940	0-4-16
5-11-1941	to 18-11-1941	0-0-13
15-8-1942	to 11-11-1942	0-2-26
11-11-1942	to 30-11-1942	0-0-19
3-12-1942	to 23-12-1942	0-0-20
5-1-1943	to 12-3-1943	0-2-7
15-10-1943	to 31-11-1943	0-1-16
16-5-1945	to 31-7-1945	0-2-10
25-8-1945	to date	0-8-5
	Total.	3-7-24

In view of the long stagnation of ten years on a fixed pay of R 21/- as Attender and the services of nearly four years - - I have put in the Department as Clerk, I pray that my case may kindly be recommended to the Chief Engineer for Irrigation for promotion as a clerk in the Department and to obtain exemption of Government in the matter if required.

Yours

For this act of kindness I shall ever remain grateful

I beg to remain,
Respected Sir,
Your most obedient servant,

D.S. Santhanam

Acting Clerk.

Shimoga

dated the 1st May 1946.

Estt

1.5.46

"**********"

10

G. R. S. App. F VI—G 2]

SUBJECT ..... D.S. Santhoji Rao, Attender .....

.....

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Diary No. of letter replied to .....

Section Estt

File No. 32 45

Serial No. 16

General and Revenue Secretariat

( )

the *194*

Proceedings of the Government of His Highness the Maharaja of Mysore.

Date of issue 6.9.46 :194

Signed by Mr. BRR

Read— Letter No 8492-93/G dated 10-6-1946 from the Chief Engineer for Irrigation, Bangalore, in the circumstances reported, regarding to D.S. Santhoji Rao, Attender, office of the Superintending Engineer, Tarikere Circle, being

Order thereon—No.

exempted from the operation of recruitment of the ~~C.R. &~~ rules and observed as clerk in class II promotional vacancy in the P.W.D. dept.

2. His note No 8/46 dated 7-8-1946 from the Public Service Commission on

May this be—

(i) printed ?

(ii) treated as a standing order ?

(iii) published in the Gazette, English Part ?

(iv) translated ?

(v) placed at the disposal of the press ?

(vi) published in the Gazette, Kannada Part ?

the Subject.

Ords thereon No PW 1572-4 Dated 6.8.46

The proposal to absorb DS Lem Thoja Rao as clerk on Rs. 30/- in the PW dept against a promotional vacancy in class II series is sanctioned.

KM 26/8/46

Secy to Govt PW dept 22/8

DO

The CE for Irrigation with Sd.

The Pub Ser Comm

The Comptroller to Govt

B 19-8-46.

19/8/46

List of Enclosures

Copied by

Examined by